



Contra Costa  
County  
Commission for  
Women

## December Minutes

Gayle B. Uilkema Memorial Board Room Room  
2477 Arnold Industrial Way, Concord, Ca, 94520  
Tuesday, December 18, 2018  
7:00 pm – 8:30 pm

### Meeting Minutes

**Present:** Phyllis Gordon, Kirsten Upshaw, Ariana Rickard, Argentina Davila-Luevano, Dayanna Carlos, Lauren Babb, Joey Smith

**Absent:** Lanita Mims, Deborah Cowan, Julianna Hynes

1. Call to Order and Roll Call

- Meeting called to order at 7:04 by Kirsten Upshaw

2. Approval of Minutes from November Meeting

- Motion: To approve minutes of November meeting as circulated
- Motioned by Hannah Brown
- Seconded by Argentina Davila-Luevano, motion carried

3. Additions to the Agenda

- *No additions to the agenda*

4. Approval of the Agenda

- Motion: To approve the agenda for the December meeting as circulated
- Motioned by Dayanna Carlos
- Seconded by Phyllis Gordon, motion carried

5. New Business

- Me Too 2 Seminar
  - Speaker still outstanding. Looking for a workplace attorney for the speaker role
  - Decision made to table the discussion until January
  - Need to vote on dates, approval of speakers, and other details in January meeting.
- Voices of American Women
  - Waiting to get the information in Spanish
  - Ideal launch date would be during women's history month in March
  - Kirsten will forward the packet to the group
- Motion to approve new business made by Dayanna Carlos
- Seconded by Argentina Davila-Luevano, motion carried

6. Old Business

- Internal Operations Committee Update
  - Several members went to the IOC committee meeting to discuss the bylaws and requested action steps for the committee's governance. The meeting discussion



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was postponed until March so that the Women's Commission can get together to have an ad-hoc bylaws committee meeting to discuss the suggested changes in detail.

- More discussion needs to be had regarding the bylaws.
- After the March IOC meeting, the Women's Commission needs to discuss what to do with the website and vote whether to keep the current domain name or move the Women's Commission website to the county website.
  - Additional vote may be necessary regarding the domain name if the domain name is released.
    - Ie. Should it go to the Friends of the Commission, or should it be released?
- Motion to approve old business made by Argentina Davila-Luevano,
- Motion seconded by Ariana Rickard, motion carried.

### 7. Committee Reports

- Membership:
  - A few more applications have come in.
  - Moving forward with Stephanie's application at-large
  - Officially at 11 members, with a max of 15
- Legislative:
  - Review of legislative committee process
  - Review of Public Charge and Census Update
  - Lauren will be speaking at the January Women's March
- Motion to approve committee reports made by Ariana Rickard,
- Motion seconded by Argentina Davila-Luevano, motion carried.

### 8. Adjournment

- Motion: To adjourn the meeting
- Motion by Argentina Davila-Luevano
- Seconded by Ariana Rickard, motion carried

### 9. Next Meeting January 15, 2019

- *7 p.m. at the Gayle B. Uilkema Memorial Board Room*
  - *County Connection, 2477 Arnold Industrial Way, Concord*