



Contra Costa  
County  
Commission for  
Women

## September Minutes

Gayle B. Uilkema Memorial Board Room Room  
2477 Arnold Industrial Way, Concord, Ca, 94520  
Tuesday, October 17, 2017  
7:00 pm – 8:30 pm

### Meeting Minutes

**Present:** Argentina Davila-Luevano, Lanita Mims, Kirsten Upshaw, Julianna Hynes, Phyllis Gordon,

**Absent:** Tracy Ward, Deborah Son, Lauren Babb, Joey D. Smith, Patricia Ramirez

**Guest:** *Debbie Toth*

**1. Call to Order and Roll Call 7:02 pm**

Guest Debbie Toth introduced herself to the commission.

**2. Public Comment 7:02 pm**

None

**3. Approval of Minutes 7:03 pm**

Approval of minutes will be deferred until the November meeting due to lack of a quorum.

**4. Old Business 7:06 pm**

- A. We reviewed the retreat and recognized that we will have to modify some of the topics we decided to focus on in the coming year due to the recent resignations.
- B. We are looking into providing access to the membership binder, found in the Dropbox, to all new members.
- C. We have retained the services of Lucy as our webmaster and Lauren is currently working with her to update our site.
- D. We discussed adding a "Calendar of Events" to the website.
- E. The vote to fill the vacant executive committee seats was deferred until the November meeting, when more commissioners were present. The commissioners voted into office in November will retain their seats until a new vote is taken in March, 2018.

**5. New Business 7:25 pm**

- A. The commission is going to bring back the small business seminars as was discussed at the retreat. Dates for the seminars will be chosen at our next



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meeting. The seminars will also be used to capture attendees information so that they can be added to our mailing list. The Hispanic Chamber is still looking to collaborate with the commission so this will be explored in the coming months.

- B. Julianna suggested that we hold our “Meeting in the Ladies Room” to ask women in our districts what they would like to see in the way of business development or personal development. Phyllis suggested that we look into doing a workshop on “Senior Bullying”. Debbie Toth suggested the commission get involved in the “Me Too” campaign to bring awareness to the sexual harassment women in our districts face every day. It was also suggested that we expand the “Cookie Project” to other school districts within our districts.
- C. Next steps for the commission are to decide what we are going to focus on in 2018 and it was decided that we will begin with the “Meeting in the Ladies Room” or “Listening Circles” to get a better handle on what women in our counties need. We will also contact our County Supervisors to co-host with us.
- D. We will also contact Oscar with the SBDC to collaborate on the seminars.
- E. Phyllis is going to take on the “Cookie Project” and Julianna is going to spearhead the “Listening Project”.

### 6. **Committee Reports** -7:40 pm

- A. **Membership Committee:** Tracy Ward has missed more than 3 months of meetings and is not returning calls from Phyllis, Kirsten or Lanita. Kirsten will contact Enid Mendoza to initiate the removal process from the commission.
- B. Phyllis is going to contact Theresa Bell-Anderson to see if she is still interested in coming on to the commission. Phyllis will also contact Angela Heron to discuss her possible return to the commission in January, 2018.
- B. **Event Committee:**
  - 1. Phyllis wants to reach out to the Child Care Council and Planned Parenthood and Debbie Toth suggested that we look into multi-faith organizations like the Multi-Faith Action Collection to have Jasmine Tarkoff speak at the Hall of Fame.
  - 2. Phyllis notified us that Joey reached out to Diane Becton, the first woman D.A. in Contra Costa County, to be our keynote speaker and she has agreed.
- C. **Education Committee:** Nothing to report.



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D. **Legislative Committee:** Lauren Babb has forwarded the commission's legislative recommendations to Lara Delaney, Sr. Deputy County Administrator, who has said that she will contact us once the recommendations are further along in the process.

### **Announcements and Upcoming Community Events-8:03 pm**

A. The post office box has been paid in full.

### **7. Adjourn 8:06 pm**

*Action - Adjourn meeting*

*Motion to adjourn: Julianna Hynes*

*Seconded: Argentina Davila-Leuvano*

*All in favor.*