



County Connection, 2477 Arnold Industrial Way, Concord, CA 94520

Tuesday, May 20, 2014

6:30 p.m. – 8:30 p.m.

Amended Minutes

Julianna Hynes

Chair

Joey Smith

Vice Chair

Kathi Reed

Secretary

Commissioners

Joey Smith

District I

Judy Carney

District II

Dana Wellington

District III

Kirsten Upshaw

District IV

Vacant

District V

Meeting called to order at 6:35 p.m.

Attendance:

Commissioner Judy Carney

Commissioner Phyllis Gordon

Commissioner Julianna Hynes

Commissioner Joan Silva

Commissioner Joey Smith

Commissioner Kirsten Upshaw

Commissioner Dana Wellington

Commissioner Wood-Campbell

Commissioner Nancie Zimmerman

Jr. Board member-Joi Hynes-Akil

Absent:

Commissioner Kathi Reed

Commissioner Argentina Davila-Luevano

AT-LARGE MEMBERS

Argentina Davila-Luevano

Phyllis Gordon

Julianna Hynes

Kathi Reed

Joan Silva

Deborah Wood-Campbell

Nancie Zimmerman

Chairs Report:

Commissioner Gordon announced that there are several upcoming events:

U.S. Dept. of Labor Regional Forum

-Non-traditional and Stem jobs

-Registration is online

Quarterly meeting hosted by ACCW

-June 28-10 am

-Free event (Commissioner Hynes announced she is attending :))

Bio's for Website:

Commissioner Hynes requested a bio and headshot of each board member to be included on the website be completed and sent to her by Friday, May 30th.

- How long you have been on the commission
- Your passion and/or area of focus
- Background/profession
- Jpeg.

Board Retreat Aug. 9th:

Potential Facilitators:

- Hazel Weatherford-Former commissioner and former chair. Current member on the Friends has said she would facilitate for free
- Ann Lehman-\$1,000.00 fee
- Grace Stanislaus-\$2,750 half day and \$3,750 full day

The board has decided to use Hazel Weatherford
Commissioner Silva will look into San Damiano and pricing
Commissioner Zimmerman will look into Westminster retreat in Alamo

Discussion topics for the board retreat:

- Commissioner Carney would like to discuss the mission and the short and long term goals-Strategic Planning with timeline and dates
- Commissioner Gordon has suggested team building and bonding
- Commissioner Wood-Campbell would like to create an event timeline and include it in the Dropbox
- Commissioner Silva would like to discuss strategically growing the commission
- Commissioner Hynes would like to have "The Friends" be a part of the day
- The Legislative Committee hasn't been consistent and Commissioner Hynes would like it to be more focused
- Working with other groups (i.e. Hispanic Chamber)
- Commissioner Carney would like more involvement with "The Friends"

Agenda will be created by the June meeting by Commissioner Hynes

Meeting Start Time:

Commissioner Hynes has suggested start times of:

5:30, 6:30 or 7:00

It was decided that we will do a trial run in June ONLY from 7:00-8:30

CCTA-Guest Wi-Fi:

Wi-Fi Password: **2477arnold**

Commissioner Hynes disseminated the web addresses for other commissions in the area

Brown Act Training:

- Mandatory for all Commissioners
- Commissioner Carney helped define the importance of the Brown Act
- The Brown Act video is on the Board of Supervisors Website
- Each member is responsible for completing the video completed by the retreat August 9, 2014

Approval of April 15 Minutes:

Commissioner Gordon 1st

Commissioner Smith 2nd

All in favor 7

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Committee Reports

Website/Social Media-Commissioner Silva

- The Homepage has been shifted
- The project is on the homepage
- The mission is on the bottom of the page
- The About page is being completed and the Bio's would be a page attached to the "About Us"
- Commissioner Zimmerman has asked if everyone is satisfied with how the site is being created and Commissioner Hynes confirmed that we are satisfied with the work they've done
- Commissioner Hynes asked about whether or not we should have a page or a group for Facebook and Commissioner Silva confirmed that the traffic generated by having a group page is more conducive to the Commission

Newsletter:

- Commissioner Zimmerman is keeping it simple and more regular
- They will go out the first Monday after the 15th
- Having a Chair message or Vice-Chair message each month
- Commissioner Silva's picture and Bio will be included in June
- We will also have a Supervisor Message
- Supervisor John Gioia will be highlighted in June
- Commissioner Zimmerman will contact his office and Commissioner Smith will give her the contact information

Public Relations:

- Commissioner Wood-Campbell is working on the PSA's for the radio and she has contacted over 37
- Commissioner Wood-Campbell has posted fliers at DVC
- Commissioner Gordon is contacting LMC to have it posted
- JFK contact has not responded
- Commissioner Smith will post them at Vista College in Berkeley

Membership:

- District IV is vacant (Concord) and we are requesting that the membership committee work on filling the spot

WIL Sub-committee Meeting:

- Committee met 5/19/14
- Possibly have a 5th and a 6th panelist
- Commissioner Silva will get bio's and pic's for her panelists and Commissioner Smith will work on her panelists
- Commissioner Carney will provide the food and Commissioner Upshaw will pick it up
- The next WIL event is tentatively set for Sept. 25, 2014 and the debrief and the planning for the next meeting will be June 9th

Cookie Project:

- 2 School Districts will be approached and a school from each district
- When Commissioner Reed returns, she will bring the curriculum so that members can become familiar with it.
- Hillview Jr. High is modifying the curriculum for Jr. High School girls

Announcements:

- Commissioner Smith announced that BWOPA is having an event with Angela Davis 5/27/14 \$25.00 in advance or \$35.00 at the door

Commissioner Smith will send an electronic email

Meeting adjourned at 8:15 p.m.

Minutes taken and submitted by Commissioner Kirsten Upshaw