



County Connection, 2477 Arnold Industrial Way, Concord, CA 94520

Tuesday, April 15, 2014

6:30 p.m. – 8:30 p.m.

### Minutes

Julianna Hynes  
Chair  
Joey Smith  
Vice Chair  
Kathi Reed  
Secretary

**Commissioners**  
Joey Smith

District I

Judy Carney  
District II

Dana Wellington  
District III

Kirstan Upshaw  
District IV

**Vacant**  
District V

**AT-LARGE MEMBERS**

Argentina Davila-Luevano  
Phyllis Gordon  
Julianna Hynes  
Kathi Reed  
Joan Silva  
Deborah Wood-Campbell  
Nancie Zimmerman

**Call to Order:** 6:40 p.m.

**Members Present:** Deborah Wood-Campbell, Kirsten Upshaw, Joan Silva, Kathi Reed, Julianna Hynes, Phyllis Gordon, Dana Wellington, Nancie Zimmerman, Argentina Davila-Luevano, Judy Carney, Joey Smith **Guest:** Devon Corbet

**Public Comments:** No public comments

**Chair's Report:** Commissioner Gordon congratulated the Commission on the successful Hall of Fame held March 20 in Concord. The Honorees have expressed their appreciation for the wonderful event. The keynote address by Secretary of State Debra Bowen was well received, and MC Ann Notarangelo did another outstanding job.

Commissioners Gordon and Reed attempted to present cookies to the Board of Supervisors at their meeting on April 8, Pay Equity Day to highlight our *Cookie Project*. The cookies were missing a section of the cookie to represent the 23 cents "missing" from women's paychecks when compared with paychecks of their male counterparts. As the meeting had been canceled, Commissioner Gordon presented a cookie to Supervisor Federal Glover at his district office. Commissioners Carney, Smith and Wellington were given cookies requesting that they deliver the cookie to their supervisor's district office.

Commissioner Gordon stated that one of her goals for the year was to increase the Commission's visibility in the community. She then listed the following upcoming events and requested that as many commissioners as possible plan to attend.

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The Contra Costa  
Commission for Women will  
provide reasonable  
accommodations for  
persons with disabilities  
planning to attend this  
meeting. Please contact  
us at least 48 hours prior  
to the meeting, at  
[www.womenscommission.com](http://www.womenscommission.com)

April 25 Assemblywoman Susan Bonilla *Women of the Year Reception* in Concord  
May 3 Supervisor Federal Glover *Youth Summit* at Los Medanos College  
May 5 White House *Summit on Working Families* in San Francisco  
June 28 Association of California Commissions for Women (ACCW) meeting in San Jose

**Passing of Gavel:** At this point Commissioner Gordon passed the gavel to newly elected Commissioner Hynes who will serve as Chair for the next year. Also acknowledged were Commissioner Smith who is continuing to serve as Vice Chair and Commissioner Reed who will serve as Secretary for the year.

**Approval of Minutes:** It was moved by Commissioner Gordon and seconded by Commissioner Wood-Campbell that the minutes of the March 18, 2014, meeting be approved as submitted. Motion carried with Commissioner Upshaw abstaining.

**Committee Reports:**

**Membership:** As outgoing Membership Chair, Commissioner Hynes acknowledged Kirsten Upshaw, recently appointed by Supervisor Glover, to represent District IV and welcomed her to the Commission. Commissioner Reed then presented Commissioner Upshaw with a *Commissioner Resource Binder*, and provided binder updates to the other commissioners, along with new business cards. Commissioner Reed was also presented membership files as the new Membership Chair.

The importance of follow-up with guests was emphasized. Commissioners Wood-Campbell and Reed agreed to monitor incoming emails to the Commission and distribute them to the appropriate commissioner for action. Commissioner Zimmerman will continue to gather email addresses and add them to the Commission's database.

Commissioner Hynes, as outgoing Membership Chair, noted that all Commissioners are in good standing for meeting attendance in 2014.

**Hall of Fame:** Co-Chairs Silva and Zimmerman distributed a report summarizing last week's debriefing conference call. Looking forward to future events, the consensus on each topic is that we begin planning earlier. A copy of the debriefing report, including suggestions for future events, is attached to these minutes. A copy of Commissioner Davila-Luevano's fundraising report, including recommendations, is also attached to these minutes.

The role of the *Friends of the Commission* as the Commission's fiscal agent was also discussed. Consensus was that members of the *Friends of the Commission* be invited to the Commission's August retreat. At that time we will discuss possibly adding a new position of *Commission-Friends Liaison*, as well as discussing whether future Hall of Fame events will be planned and the year to be held.

**Website/Newsletter:** Our contract with the webmaster currently provides for two hours of monthly maintenance support. Requests to add new pages and PayPal links fall outside that scope and require prior approval by the *Friends*. Commissioners Carney, Silva and Zimmerman will meet to coordinate issues needing to be addressed prior to requesting an amended contract between *the Friends* and the webmaster.

In the meantime, the website homepage will be updated to remove references to the *Hall of Fame* and add information on the *Women in Leadership* upcoming event.

For the next newsletter, Commissioner Gordon will submit an article on the *Cookie Project*, including the photo with Supervisor Glover. Commissioner Hynes, as the new Chair, will also submit an article on her goals for the year, and new Commissioner Upshaw was asked to provide an introductory bio.

**Legislative Oversight:** Commissioner Hynes will monitor ACCW and NACW sites for important legislation. The Legislative Oversight committee will be reviewed at the August retreat.

**Women in Leadership:** JFK University has agreed to partner with the Commission on future events which waves room fees and insurance requirements. JFK University will be the regular location for future events. A date for the next event was held with the consensus being to hold the event on June 7 from 9:30 to noon. Commissioners Hynes and Smith are working on putting together a 5-member panel to speak on alternative/non-traditional careers.

**Cookie Project:** As previously discussed, Commissioners Gordon and Reed attempted to attend the Board of Supervisors' April 8 meeting. A discussion was held on the importance of increasing personal contact with our local representatives. As a result of Commissioner Gordon's visit to Supervisor Glover's office, he presented her with a \$1,000 check for the *Hall of Fame*.

Commissioner Reed reported that scheduling difficulties prevent presenting the *Cookie Project* curriculum in the Liberty Union High School District this year. Further discussions will be held when the next school year begins in late July. Commissioner Reed will send links to the curriculum to the other commissioners so they too can promote the project within their local school districts.

**Public Relations:** Commissioner Wood-Campbell has put together a media contact list, including a list of 71 local radio stations that run public service announcements. Commissioner Reed will provide contact information for media in East County, and Supervisors Smith, Hynes and Wood-Campbell will work on a press release for the upcoming *Women in Leadership* event.

**Announcements:** Commissioner Gordon has contacted Mills College about the possibility of providing female interns to help the commission with administrative and research activities. She also mentioned the NACW conference being held in Florida July 24-27, and a session on using interns for commission activities.

Commissioner Gordon also mentioned that April is *Sexual Assault Awareness Month* and that *Community Violence Solutions* is providing training on identifying possible human trafficking in the community.

Commissioner Smith announced that a position is open on the County Education Commission if anyone is interested. She also mentioned that the *Black Women Organizing for Political Action (BWOPA)* is holding an event on May 27 in Richmond. Angela Davis is the keynote speaker.

Commissioner Davila-Luevano announced that *Hispanics Organizing for Political Equality (HOPE)* is holding an event on April 23 in Washington, DC. Commissioner Davila-Luevano has been invited to participate.

Commissioner Hynes asked for recommendations for a facilitator for our August retreat. The date for the retreat is August 9 from 9:00 to 1:00 in Pittsburg.

Commissioner Zimmerman brought up changing the commission meeting time to begin later due to traffic considerations. After brief discussion, it was decided to address the issue at the May meeting.

Commissioner Reed announced she will be absent from the May meeting and Commissioner Smith agreed to take minutes.

It was moved by Commissioner Gordon and seconded by Commissioner Carney that the meeting adjourn. Motion carried and meeting adjourned at 8:32.

Submitted by CCCW Secretary

Kathi Reed