



Contra Costa
County
Commission for
Women

February Minutes

Gayle B. Uilkema Memorial Board Room Room
2477 Arnold Industrial Way, Concord, Ca, 94520
Tuesday, February 19, 2019
7:00 pm – 8:30 pm

Meeting Minutes

Present: Kirsten Upshaw, Ariana Rickard, Dayanna Carlos, Lanita Mims, Joey Smith, Hannah Brown, Stephanie Williams-Rogers, Argentina Davila-Luevano, Lauren Babb, Julianna Hynes

Absent: Phyllis Gordon, Deborah Cowan

1. Call to Order and Roll Call

- Meeting called to order at 7:07 p.m. by Kirsten Upshaw

2. Public Comment

N/A

2. Approval of Minutes from December Meeting

- Motion: To approve minutes of January meeting
- Motioned by Kirsten Upshaw
- Seconded by Hannah Brown, motion carried at 7:11

3. Additions to the Agenda

- *No additions to the agenda.*

4. Approval of the Agenda

- Motion: To approve the agenda for the February meeting as circulated.
- Motioned by Ariana Rickard
- Seconded by Joey Smith, motion carried at 7:14

5. Old Business

- Bylaws review for final draft 7:16
 - An overview of all of the changes recommended by the Bylaws committee was given by Kirsten Upshaw to the entire body.
- All changes to be submitted to the IOC for final review
- Motion: To approve the changes as submitted.
- Motioned by Argentina Davila-Luevano
- Seconded by Ariana Rickard
- Executive Committee Nominations and final vote
- President: Kirsten Upshaw
- Vice President: Lauren Babb
- Secretary: Lanita Mims



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6. New Business 7:50

- Me Too 2 Seminar /Voices of American Women
 - Phyllis has asked that a sign up sheet be sent around for commissioners to decide which event they would like to work on.
 - Kirsten said she would send a Sign-Up Genius in lieu of a sign up sheet.
 - A date has not been decided on yet and we will know more by the next meeting.

- SBDC
 - Oscar from the SBDC inquired about the commission working with them on facilitating another workshop.
 - Lanita has agreed to get back to him before the end of the next week.

- Future Agenda Items for the retreat
 - Committees will be filled per the bylaws.
 - At that time, we will decide who the chairs will be for each committee.
 - The retreat will be in late August/early September

- Website/Social Media/Digital Content
 - Site has been updated with the changes requested by IOC committee.
 - The commission has decided to apply for a site/page through the county website.
 - We will keep our current website and see how the county run site works for our commission.
 - We will continue to market and promote through our site, as needed.
 - The retreat agenda will be added to the website
 - The new PR committee will need the passwords and login information for the website and social media.
 - No one has checked the email account through the website so we will address that with Lucy, the site administrator.
 - All commissioners must be given access to the dropbox.
 - Kirsten will send out the access invites.

7. Committee Reports

- Membership:
 - Three people will be invited to the next meeting.
 - Stephanie Williams-Rogers is now an official commissioner in an at-large position.

- Legislative Committee
 - We have wording in the following initiatives; childcare, education and reproductive rights.



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- The county has put together a steering committee that will be responsible for figuring out how to make sure all are counted, i.e. the homeless and undocumented.

8. Announcements

- ACCW
 - The spring meeting will be held April 26, 2019
 - Kirsten will forward the email from Phyllis
- CCC updating the general plan and public engagement is wanted.
- City of Brentwood has partnered with Red Sand Project for the CSEC population.
- 12th Annual Sisters & Solidarity will be held 3/9/19 in Richmond for 10-2 at the Richmond Memorial Auditorium.

9. Adjournment 8:25

- Motion: To adjourn the meeting
- Motion by Lauren Babb
- Seconded by Hannah Brown, motion carried

9. Next Meeting

- *7 p.m. at the Gayle B. Uilkema Memorial Board Room*
 - *County Connection, 2477 Arnold Industrial Way, Concord*