



Supervisor Candace Andersen's Office
3338 Mt. Diablo Blvd., Lafayette, CA 94549
Tuesday, February 16, 2016
7:00 p.m. - 8:30 p.m.

The CCCW's mission is, "to improve the economic status, social welfare, and overall quality of life for women in Contra Costa County."

Attendance:

Deborah Wood-Campbell
Julianna King-Hynes
Rebecca Loboschefskey
Kirsten Upshaw
Phyllis Gordon
Iris Wong
Stacey Howard
Joey Smith
Natalie Oleas
Patricia Ramirez
Liliana Gonzalez
Tracy Ward
Bonnie MCreary

Absent:

Argentina Davila-Luevano

Julianna Hynes called the meeting to order at 7:02 PM.

Public Comment

One guest joined the meeting: Tess Snook O'Riva.



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Chair's Report

a. Brown Act Training – Julianna Hynes went over the Brown Act for the new members.

b. Commission Logo – Members viewed sample logos compiled by Stacey Howard. Member of the commission discussed ideas for a new logo and provided suggestions. Stacey will follow-up on identifying who can help us with the development of the design.

c. County Survey – Julianna Hynes asked that all commission members review the county survey form and provide final feedback by Friday February 19th. This would ensure that the survey be ready for the Hall of Fame event for distribution.

d. Meeting Location – There was a general agreement to have alternating meetings between the Concord location and Lafayette. For the upcoming meeting we will be meeting in the city of Concord at the Family Justice Center. After that meeting we will schedule meetings during Daylight Saving season at the Family Justice; during Standard time season we will meet at Candace Anderson's Office in Lafayette.

e. Strategic Plan- Julianna asked commissioners to think about the types of measurable outcomes needed to assess if the commission is was being successful in executing the Strategic Plan. Those who signed up to lead specific steps of the plan were asked to email Julianna.

f. Bylaws – Phyllis Gordon notified commissioners that the number of seats for the commission had been changed and so the bylaws need updating. The change decreased the number of members to 15 at large members. Stacey Howard motioned the change, Tracy Ward and Joey Smith seconded the motion. Motion passed. Julianna Hynes agreed update the electronic copy of the bylaws.



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g. Amendment to Agenda—Julianna Hynes made a motion to amend the agenda.
Motion seconded by Iris Wong.

a. Added Item: Nominations for Commission Officers –Iris Wong briefed the commissioners on the open Officer positions. Julianna Hynes gave a brief overview of the roles of each officer. Iris Wong asked for nominations, Iris Wong and Tracy Howard nominated themselves for co-chairs, Natalie Oleas nominated herself for vice-chair, and Liliana Gonzalez nominated herself for Secretary. There were no additional nominations. Joey Smith made a motion to approve the self-nominations as elected new officers. Stacey Howard seconded motion, all in favor.

Approval of November and December Minutes –

Motion to approve November minutes by Iris Wong. Motion seconded by Phyllis Gordon. Abstained: Deborah Wood-Campbell, Joey Smith, and Julianna Hynes.

Motion to approve December minutes by Julianna Hynes. Motion seconded by Iris Wong. Abstained: Kirsten Upshaw and Julianna Hynes.

Committee Reports:

a. **Hall of Fame**

The Hall of will be on Thursday, March 24, 2016 at 6:30 p.m. at Crowne Plaza Hotel in Concord. Press release is done. Chorus of girls are confirmed. Natalie Oleas has confirmed getting centerpieces. Key note speaker is confirmed. Baskets are being put together by Liliana Gonzalez. To further discuss the event planning a conference call was scheduled for February 22nd at 7PM.



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b. Women and Entrepreneurship:

Stacey Howard and Deborah Wood-Campbell are putting together an event in the format of a Resource Fair. They will continue to figure out details and report back with a date and time so that a flyer can be ready to promote event at the Hall of Fame.

c. Cookie Project:

Phyllis Gordon reported that the date with Pittsburg Unified will have to be changed. She will keep us informed. No other updates with other schools.

d. Public Relations:

Deborah wood-Campbell will be working on a press release for the Hall of Fame event after Phyllis Gordon provides her with information about key note speaker. Iris Wong will work on the social media posts and delete old commission Facebook page. The Hall of Fame tickets are available for purchase on Eventbrite.

e. Membership:

Phyllis Gordon reported the change in seats of the commission. We have three new members: Bonnie MCrear, Natalie Oleas, and Patricia Ramirez.

Announcements & Community Events:

- a. Joey Smith suggested placing a plaque with the names of those who have chaired the commission over time as a way to honor their



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service.

Julianna will be updating our commission brochure.

b. Family Justice Center is taking applicants for their WINGS program.

If interested in more information please contact Natalie Oleas.

c. California Arts Program will offer Art workshops for Veterans. Tess Snook O'Riva has flyers and more details.

Meeting Adjourned at 8:32 pm

Minutes taken and submitted by
Commissioner Liliana Gonzalez