



Contra Costa
County
Commission for
Women

January 2018 Minutes

Gayle B. Uilkema Memorial Board Room Room
2477 Arnold Industrial Way, Concord, Ca, 94520
Tuesday, January 16, 2018
7:00 pm – 8:30 pm

Meeting Minutes

Present: Kirsten Upshaw, Lauren Babb, Argentina Davila-Luevano, Phyllis Gordon, Deborah Sun

Absent: Joey Smith, Lanita Mimms, Patricia Ramirez

1. Call to Order and Roll Call 7:01 pm

2. Public Comment 7:02 pm

None

3. Approval of Minutes 7:03 pm

Approval of November minutes

Motion to Approve- Argentina Davila-Luevano

Second- Phyllis Gordon

All in favor- Kirsten Upshaw, Lauren Babb, Deborah Sun

Abstained- None

4. Old Business 7:06 pm

A. The Triennial review was given an extension through the end of February.

B. Bylaw Changes: move forward within the next two months.

C. Supervisor Anderson recommended no one can serve as chair until they have served on the executive board for at least one year.

5. New Business 7:16 pm

A. The Hall of Fame has been postponed until 2019.

B. We will contact the Keynote speaker, Interim DA, Diana Becton to cancel.

C. A potential candidate for nomination would be Debbie Toth from Choice in Aging

D. The steps we need to take have been identified and will be completed by September, 2018.

E. February: have a complete timeline / review of sponsorship packet –letter head template

F. April 2018: HOF fundraising begins

G. August 2018: the application will be open to the public

6. Committee Reports -7:25 pm



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A. Membership Committee:

1. Julianna Hynes has decided to leave the commission due to personal reasons. Kirsten will contact Enid Mendoza's replacement to initiate the removal process from the commission.
2. Phyllis will be following up with Angela Heron to see where she stands on joining the commission.
3. We would like to get to a point where we are stable.
4. Any commissioners that wants to sit on membership committee will need to help with the interview process.

B. Event Committee:

1. Seminars for 2018 – next month planning two in person seminars for this year.
2. We will begin to secure participants once we've decided on the topics.
3. Our last series was focused on business/ Contra Costa Work Force Development.
4. The seminars were very well attended at work forces offices. Non – traditional jobs was a topic and the seminars were conducted in panel style format with other topics that included "Women in power": some are behind the scene i.e. Mary Jo Rossi.
5. Topics that were suggested were the "MeToo Movement", Senior bullying, Harassment in the workplace, and possibly a women/ candidate forum with the league of women voters.
6. We will look at the week of the June 11th : Me Too Movement Seminar - contact for JFK University –Phyllis G.
7. Speaker(s): Deborah Sun
8. Next meeting: We will pick up action items.
9. Connect with American Association of University Women and the Hispanic Chamber (Kirsten) Organization to collaborate in some form.
10. Social media account information- Kirsten will contact Julianna to secure the passwords.

C. **Education Committee:** Nothing to report.

D. **Legislative Committee:** Nothing to report.

Announcements and Upcoming Community Events-7:40 pm

Events: league of women voters : Feb 17th Equal Means Equal location: Walnut, Creek



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- February 23/ February 24th - California Democratic Convention
- March 20th : Women's March Contra Costa
- March 23rd/ March 24th : Petaluma, CA : ACCW : Association of California Commission for
- June : Commission's "Me Too seminar"
- October : Commission's "Women's Candidates Forum"
-

7. Adjourn 7:56 pm

Action - Adjourn meeting

Motion to adjourn: Kirsten Upshaw

Seconded: Phyllis Gordon

All in favor.